

# Michaelchurch Escley Primary and Pre School



## Preschool Charging and Funding Policy

Date Reviewed:	May 2025
Reviewed by:	Louise Crocker
Policy to be reviewed by:	May 2027

**As a governor run preschool, the governing body is responsible for making decisions regarding charging and funding in preschool.**

Preschool is open term time only – in line with the primary school term dates.

Preschool closes for the statutory Bank Holidays, all school holidays and school INSET days when fees are not payable.

Planned Closures - There will be a further small number of planned preschool closures to allow staff training and planning to take place. If this falls on a day your child would normally be in preschool, NEF hours will be reallocated to pay for pre-existing non-NEF funded hours in the same week.

Unforeseen Closures – If we have to close preschool for unforeseen circumstances where it would be unsafe to remain open (e.g. staff sickness, no water, severe weather etc) fees will still be payable.

All fees are payable regardless of absence due to illness, family holidays or any other reason whatsoever and the preschool has no obligation to make up any missed attendance.

Invoices will be sent out termly within the first few weeks of a new term for that current term.

At times there may be occasions where additional payments are required to pay for trips, book bags, jumpers/sweatshirts etc. Payments can be made through ParentPay.

## **Funding**

We accept Government funding for childcare fees, please see Hereford Councils website and Childcare choices website for further details.

[Early education funding \(EEF\) for parents – Herefordshire Council](#)

[Homepage | Childcare Choices](#)