

FGB 13th October minutes

1. **Apologies** for in person attendance received from Cheryl.
2. **No new declarations of interest** received from the board
3. **Election of chair & vice chair** Peter received nominations for chair

Peter Claridge unanimously elected as chair

Vice chair election, Geoff Holder elected

4. **Approval of minutes** from previous meeting, actions as follows -

Recruitment of new governor still ongoing

Action plan review underway

Parent code of conduct approved and shared

Just giving page not progressed

Peter sent finance info out at the end of term

5. Matters arising

6. Headteachers Report

Pupil numbers 61, one pupil left to be home-educated

Attendance is lower than usual for this time of year, sickness bug has reduced this a lot, full school closure did take place, many reasons for this. Communication and advice taken from Local authority. One family referred for fixed penalty notice due to unauthorised holiday, new process for this.

7. Headteachers Pay & Approval of Teacher Pay Process

Update on process undertaken and approval at Finance committee

8. Ofsted updated

Ofsted not expected to start inspections until Jan 2026, some volunteer schools inspected before this. What this means for governors, leadership and governance, a focus on wellbeing, aim to have a continued focus on wellbeing and for governors to have a presence and support staff wellbeing. Peter has shared a link in email for governors

Action – All governors to familiarise themselves with Guiding principles -leadership and governance .

Action – Chair of governors and Head to review action plan considering new Ofsted requirements

GQ – Keep exceptional standard in mind/awareness of throughout planning

9. Staff wellbeing

Managing sickness has been a challenge, being a small school increases challenge, positive additional staff member recruitment, allowed staff members to get time back, business manager is currently off.

GQ – Who is covering business manager role? Newly recruited staff member is doing some, other parts can wait until his return

10. Governor matters

Curriculum and standards – Peter Claridge, Louise Crocker, Geoff Holder, Rebecca Cook, Kristan Pritchard, Tor Churchwood

Finance, premises and health and safety – Rhodri Flanagan, Louise Crocker, Andrew, Cheryl

Governor roles - As saved in Governor folder, updated during meeting

Discussion reg visits, governor role, how to approach SDP, new approach to gov leads, planned days throughout the year for govs to attend,

Gov preparing proposal for visits, - Rhodri

11. Curriculum committee report

Update in folder

12. Finance committee report

Update in folder